



# Paige Coblentz


 paigecoblentz.com

 paige.coblentz@gmail.com

 631.872.2008

 Based in Los Angeles, CA

7 years of animation

 production management  
experience in series and  
feature

## Education

**Rhode Island  
School Of Design**

BFA in  
Film/Animation/Video  
2015

## Programs

**Expert Knowledge  
(5-10+ years)**

Excel  
Shotgun/Shotgrid  
Photoshop  
Flash/Animate  
Premiere  
After Effects  
Final Cut Pro  
Word

**Intermediate  
Knowledge  
(1-4 years)**

ToonBoom Harmony  
Storyboard Pro  
Flix  
Final Draft  
Unity  
Maya  
InDesign

## Latest Experience

### Production Manager | **Netflix Animation**

**BLUE EYE SAMURAI** • Long-form Series • Feb 2023 – Aug 2023

- Worked on-site at the vendor studio to supervise and assist the vendor's production management team.
- Assisted in structuring the vendor's production pipeline and facilitated their communication with Netflix, helping anticipate potential concerns and ensuring deadlines would be achieved.
- Produced and tracked 360 minutes/5,300+ shots of feature quality content over 2 years.
- Worked with Producer, LP, AP and Post Production Supervisor to ensure that creative and production crew were aware of assignments, review materials and target dates.
- Worked with Producers and Department Leads to anticipate potential department concerns and proactively find solutions.

### Design Production Supervisor | **Netflix Animation**

**BLUE EYE SAMURAI** • Long-form Series • May 2021 – Feb 2023

- Worked with the Production Designer, Art Directors and Department Leads to oversee the visual development, character design and 3D modeling departments.
- Built out show schedules and managed design department scheduling to ensure deadlines and quotas were achieved.
- Structured department workflow processes to ensure all design leads and production management were able to find information quickly and pass files across departments efficiently.
- Experience with training of coordinators/assistants and delegating of tasks.
- Led design reviews during pre-production and comp reviews during production with ADs, directors, showrunners and EPs.

### Production Supervisor | **Shadowmachine**

**TUCA & BERTIE S2** • Series • July 2020 – May 2021

- Communicated with design teams daily to assess their progress meeting their deadlines. Flagged any issues to the PM and LP and provided possible solutions.
- Oversaw production coordinators' tasks, such as storyboard breakdowns, file preparation and shipments to the overseas studio.

### Digital Coordinator | **Bentobox Entertainment**

**BOB'S BURGERS THE MOVIE** • Feature • Sept 2019 – July 2020

- Coordinated between the design, story, editorial and production departments through pre-production and post-production to ship materials to overseas studios.
- Prepped all materials for shipment overseas and facilitated communications between studios.